

Checklist VLDB CRC Submissions

Page Limit Correct?	Depends on workshop rules, but please ≤ 12	
Format correct?	All papers must be in US Letter format: 8.5x11inch (21.59x27.94cm);	
Page numbers	Papers should have NO page numbers <i>If you want to stamp your own page numbers, we can provide a tool</i>	
Copyright notice	Please use generic VLDB Workshop copyright notice ; adjust correct workshop title	
Title	Correct spelling?	
Authors	Spelling? Order as in meta-data? Orga? (preferred: single line) Emails? Font and distance to abstract/text?	
Formatting	No single-line titles / text (<i>orphans</i> or <i>widows</i>) No line overflows? Spacing between text and titles/captions?	
Figures & Tables	All figures with captions? Figures readable? Correct consecutive numbering? Correct in-text references to Figures & Tables? (including capitalizing and NUMBERING)	
Formulas / Definitions / Algos	Right numbering? Readable?	
References	Right format? (sigproc abbrev, alphabetical) (author, title, proceedings, pages , year (last)) proceedings or journal name in italic Not too small All authors and procs and years given? Page numbers included where possible?	
Spell-Checking	No spelling mistakes?	
Last Page	Balanced columns on last page? <code>\usepackage{balance} + \balance</code>	
Paper naming scheme:	pXYZ-FIRSTAUTHOR.pdf	